



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

May 19, 2009

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

# 36

MAY 19, 2009

Dear Supervisors:

SACHI A. HAMAI  
EXECUTIVE OFFICER

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

**DEPARTMENT OF PARKS AND RECREATION: APPROVAL OF  
LANDSCAPING AND LIGHTING ACT DISTRICT NUMBER 2,  
ZONE NUMBER 21 (SUNSET POINTE) IRRIGATION PROJECT;  
APPROVAL OF PROJECT BUDGET C.P. 86997  
(FIFTH DISTRICT) (3 VOTES)**

**SUBJECT**

Authorize construction of the Landscaping and Lighting Act District Number 2, Zone Number 21 (Sunset Pointe) Irrigation Project, and authorize the award of a Job Order Contract for Department of Parks and Recreation to carry out the project.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the Landscaping and Lighting Act District Number 2, Zone Number 21 (Sunset Pointe) Irrigation Project is categorically exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15301, Class 1, Subsections (a), (d) and (h), and the County of Los Angeles Environmental Procedures and Guidelines, Class 1 (d), adopted by your Board on November 17, 1987, because the project provides for refurbishment of an existing irrigation system and replanting.
2. Approve the Landscaping and Lighting Act District Number 2, Zone Number 21 (Sunset Pointe) Irrigation Project with a total project budget of \$681,000 and authorize the Department of Parks and Recreation to carry out the project.

*"To Enrich Lives Through Effective And Caring Service"*

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3. Authorize the award of construction contracts for the Landscaping and Lighting Act District Number 2, Zone Number 21 (Sunset Pointe) Irrigation Project in an amount not to exceed \$681,000, including change orders.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to carry out the Landscaping and Lighting Act District Number 2, Zone Number 21 (Sunset Pointe) Irrigation Project.

The proposed project scope will consist of refurbishment of the existing above-ground irrigation system, which will include replacement of the galvanized irrigation main line, necessary lateral lines, irrigation controllers, enclosures, master and control valves, water conserving irrigation rotor heads, and any other appurtenant equipment. The second phase of the project will include site preparation and replanting of areas throughout the Zone, where the above-ground irrigation system has been refurbished.

The project will be managed by the Department's Special Districts Section, and a qualified Board-approved construction contractor will carry out construction.

### **Sustainable Design Program**

In accordance with your Board's Sustainable Design Program, the Department will incorporate sustainable design features as part of the project including, where possible, the use of materials containing a significant percentage of post-consumer recycled content and recyclable materials.

### **Implementation of Strategic Plan Goals**

These actions will further the County of Los Angeles (County) Strategic Plan Goal of Operational Effectiveness (Goal 1), by allowing the County to improve service and maintain the landscaping and appurtenant facilities that benefit those who live within this District and Zone.

### **FISCAL IMPACT/FINANCING**

The total project budget of \$681,000 covers costs for construction services provided by the Job Order Contractor and consultant services for topographic survey work. The project is exempt under the Civic Art Policy adopted by your Board due to the eligible project costs being below \$500,000. The project funding consists of Fifth District Capital Project net County cost, which will be utilized to refurbish the existing above-

ground irrigation system and replant areas throughout the Zone. The breakdown of the project cost is outlined in Attachment A of this document. These funds have been incorporated into the Department's Fiscal Year (FY) 2008-2009 and FY 2009-2010 budgets.

### **Operating Budget Impact**

Following completion of the project, the continued maintenance services in this District and Zone services are funded by the assessments established by the Board of Supervisors. There is no further fiscal impact to the General Fund.

### **FACTS AND PROVISIONS/ LEGAL REQUIREMENTS**

County Counsel has reviewed and approved this recommendation as to form.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project has been reviewed and determined to be categorically exempt under CEQA in accordance with Sections 15301 (a) (d), and (h), and the County of Los Angeles Environmental Procedures and Guidelines, Class 1 (d), adopted by your Board on November 17, 1987 because the project provides for minor alterations of existing facilities, involving negligible or no expansion of an existing use, repair of existing exterior plumbing (irrigation system), maintenance of existing landscaping. A Notice of Exemption will be filed with the Registrar-Recorder/County Clerk.

### **CONTRACTING PROCESS**

The proposed improvements will be completed using a Parks and Recreation Job Order Contract.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Regular maintenance and irrigation of the facilities may be temporarily suspended during the construction phase of the project.

The Honorable Board of Supervisors  
May 19, 2009  
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**CONCLUSION**

It is requested that an executed copy of this document be retained by the Executive Officer-Clerk of the Board; one adopted copy each be forwarded to the Chief Executive Office (Capital Projects Division), Auditor-Controller, and Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'William T. Fujioka', with a stylized flourish at the end.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:GF:DL  
JSE:DJT:PB:zu

Attachments

c: Auditor-Controller  
County Counsel  
Department of Parks and Recreation

**ATTACHMENT A**

**DEPARTMENT OF PARKS AND RECREATION: APPROVAL OF  
LANDSCAPING AND LIGHTING ACT DISTRICT NUMBER 2,  
ZONE NUMBER 21 (SUNSET POINTE) IRRIGATION PROJECT;  
APPROVAL OF PROJECT BUDGET C.P. 86997  
(FIFTH DISTRICT) (3 VOTES)**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Start – Irrigation Replacement	06/25/09
Substantial Completion – Irrigation Replacement	10/26/09
Final Acceptance – Irrigation Replacement	11/10/09
Replanting	01/1/10

**II. PROJECT BUDGET SUMMARY**

<b>Project Activity</b>	<b>Proposed Budget</b>
Land Acquisition	\$ -
Construction	\$ -
Low Bid Construction Contract	\$ -
Job Order Contracts	\$ 490,000.00
Change Orders	\$ 143,000.00
Departmental Crafts	\$ -
Youth Employment	\$ -
Construction Consultants	\$ -
Misc. Expense (Gordian Fees)	\$ -
Telecomm Equip – Affixed to Building	\$ -
Civic Arts	\$ -
Subtotal	\$ 633,000.00
Programming/Development	
Plans and Specifications	
Consultant Services	
Site Planning	\$ -
Hazardous Materials	\$ -
Geotech/Soils Report and Soils Testing	\$ -
Material Testing	\$ -
Cost Estimating	\$ -
Topographic Surveys	\$ 35,000.00
Construction Management	\$ -
Construction Administration	\$ -
Environmental	\$ -
Move Management	\$ -
Equipment Planning	\$ -
Legal	\$ -
Construction/Change Order	\$ -
Other:	\$ -
Subtotal	\$ 35,000.00
Miscellaneous Expenditures	\$ -
Jurisdictional Review/Plan Check/Permit	\$ -
County Services	\$ -
Code Compliance Inspection	\$ -
Design Review	\$ -
Design Services	\$ -
Contract Administration	\$ -
Project Management	\$ -
Project Management Support Services	\$ -
ISD Job Order Contract Management	\$ -
DPW Job Order Contract Management	\$ -
ISD ITS Communications	\$ -
Project Technical Support	\$ -
Office of Affirmative Action	\$ 3,000.00
County Counsel	\$ -
Other: Gordian Group	\$ 10,000.00
Sheriff Job Order Contract Management	\$ -
Subtotal	\$ 13,000.00
<b>TOTAL</b>	<b>\$ 681,000.00</b>